

eXPRS Mobile-EVV loogu talagalay Daryeel Bixiyayaasha PSW

Sida loo Saxo ama Waqtii Shaqo EVV Loogu Daro

eXPRS Desktop

(v5; 3/9/2021)

Ka dib marka PSW **qoraalkiisa** biilka SD ee la geliyo ee laga sameeyo **eXPRS Mobile-EVV**, PSW wuxuu dib u eegi karaa **qoraalka** la geliyay **eXPRS Desktop**. Haddii ay jiraan sixitaano ama isbeddelo loo baahdo in lagu sameeyo biilka SD ee la geliyo ee ay abuurtay/samaysay **eXPRS Mobile-EVV**, sida cusbooneysiin lagu sameeyo **Waqtiga Bilawga** ama **Dhammaadka Waqtiga**, PSW wuxuu samayn karaa isbeddelani & ka dibna Sababta “**Reason**” laga leeyahay isbeddelka ka soo dooran karaa meelaha hoos loo sii gelayo ‘dropdowns’.

Marka ay dhacdo in gacan ahaan loo geliyo ‘manual’ biilka SD ee la geliyo ee loogu talagalay adeegyada EVV, PSW wuxuu abuuri/samayn karaa kuwaasi isaga oo istimaalaya **eXPRS Desktop** sidoo kalena, Sababta]“**Reason**” gacan ahaan loo gelinayo ‘manual’ ka dooranaya meesha hoos loo sii gelayo ‘dropdown’.

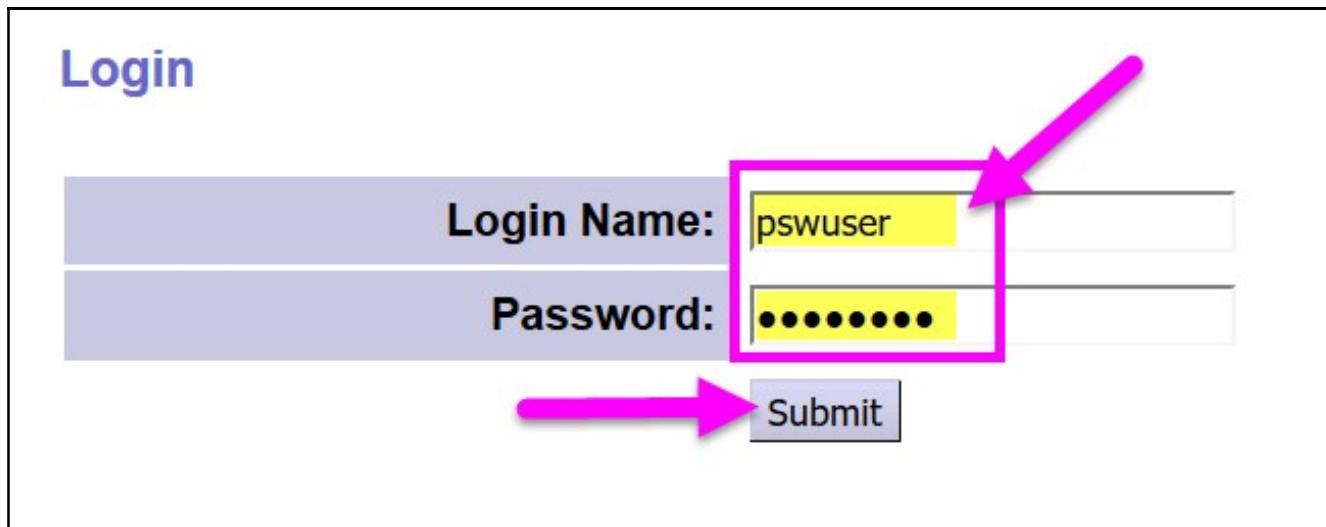
MUHIIM AH: Ka dib marka isticmaalka **eXPRS Mobile-EVV** uu bilawdo, marka la isticmaalayo **eXPRS Desktop** si loo qabto/sameeyo shaqada biilka SD la geliyo, **waxaa jira saddex waxyaabood muhiim ah oo ay in la xasuusnaado:**

1. Ma **jiro isbeddel ku imaanaya nidaamka biilka** ee loogu talagalay **adeegyada aan ahayn EVV**: sida **OR004-Masaafada La Socdo & OR401-Tababarka Shaqada**. Adeegyadani uma baahna isticmaalka EVV, sida darteed biilkii iyaga loogu talagalay isma beddelin. Biilkii SD ee la geliyo waxaa loo samayn doonaa gacan ahaan ‘manually’, oo ah hadka caadiga ah ee loo isticmaalayo **eXPRS Desktop**.
2. PSW **iska-reebitaanka caalamiga ah** ka helay isticmaalka ay isticmaalayaan **eXPRS Mobile-EVV** ee loogu talagalay dadka/adeegyada, biilka SD ee la geliyo waxaa loo samayn doonaa gacan ahaan ‘manually’, oo ah habka caadiga ah ee loo isticmaalayo **eXPRS Desktop**. Ma jiri doonto Sababta “**Reason**” ee meelaha hoos loo sii gelayo ‘dropdowns’ ay awoodi doonaan in ay isticmaalaan daryeel bixiyayaasha PSW haysta oggolaanshaha Iska-reebitaanka caalamiga ah ee EVV ‘EVV Exception’.
3. **PSW waa in ay weli:**
 - a. isticmaalaan **eXPRS Desktop**si ay u **gudbiyaan DHAMMAAN biilashooda SD ee la geliyo** ee ay rabaan in lacagtooda la siiyo, isla markaana

- b. *daabacaan xaashiyaha shaqada & helaan saxiixyada cidda ay u shaqeeyaan*, isla markaana
- c. *xaashiyahan shaqada oo saxiixan CME* ugu soo diraan taariikhaha kama dambeysta ee loo qabtay qabashada hawsha mushaharka dhexdeeda.
Nidaamka mushaharka & xaashida shaqada ee loogu talagalay PSW *isma beddelin*.

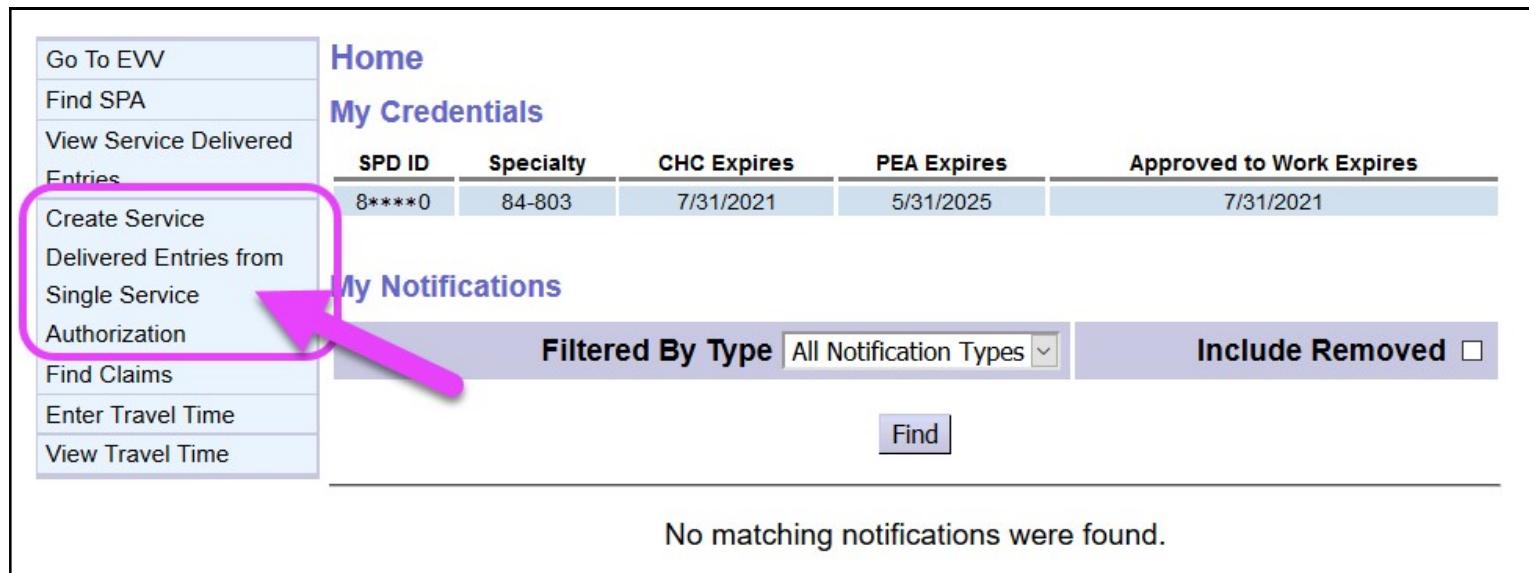
Sida loo Saxo qoraalka biilka EVV SD ee la geliyo:

1. Ka gal eXPRS Desktop adiga oo ka gelaya kambiyuutar ama laptop-ka.



The image shows a 'Login' screen. It has two input fields: 'Login Name:' containing 'pswuser' and 'Password:' containing a series of dots ('•••••••'). A large pink arrow points from the 'Submit' button at the bottom right towards the 'Login Name:' field. Both the 'Login Name:' field and the 'Password:' field are highlighted with a thick pink border.

2. Adiga oo ka soo bilaabaya liiska dhanka bidixda ku yaala, riix Samee Gelinta Adeegyada La bixiyay ee ka socda Oggolaanshaha Adeega ee Hal mar "**Create Service Delivered Entries from Single Service Authorization**" si aad u raadiso oggolaanshaha adeeg shaqeynaya oo biilka loo diri karo.



The image shows the 'Home' screen of the eXPRS Desktop application. On the left, there is a vertical navigation menu with the following items: Go To EVV, Find SPA, View Service Delivered Entries, Create Service Delivered Entries from Single Service Authorization (this item is circled in pink), Find Claims, Enter Travel Time, and View Travel Time. The main content area displays 'My Credentials' with a table showing SPD ID (8****0), Specialty (84-803), CHC Expires (7/31/2021), PEA Expires (5/31/2025), and Approved to Work Expires (7/31/2021). Below this is a section titled 'My Notifications' with a 'Filtered By Type' dropdown set to 'All Notification Types' and an 'Include Removed' checkbox. A 'Find' button is also present. At the bottom, a message states 'No matching notifications were found.'

3. Hadda raadi oggolaanshahaaga shaqeynaya oo biilka loo diri karo. Biilasha SD ee la geliyo oo kasta ee laga sameeyo **eXPRS Mobile-EVV** waxaa lagu keydin doonaa meel hoos timaada oggolaanshaheeda.

- Habka ugu fudud ee loo raadiyo waa isticmaalka **heerka taariikheed** ee loogu talagalay taariikhaha aad shaqeysay (*ama shaqeyn doonto*) ee u jira meelaha loogu talagalay in la geliyo Taariikhda Dhaqan galka “**Effective Date**” & Dhammaadka Taariikhda “**End Date**”.
- Marka aad geliso taariikhahaaga shaqada, riix HEL “**FIND**” si aad u raadiso.

Create Service Delivered Entries from Single Service Authorization

Client Prime:	<input type="text"/>
Service Location/PSW SPD Provider ID:	<input type="text"/> 
DHS Contract Num:	<input type="text"/>
Service Element:	<input type="text"/>
Procedure Code:	<input type="text"/>
Svc Modifier Cd:	<input type="text"/>
Effective Date:	<input type="text" value="12/1/2020"/> 
End Date:	<input type="text" value="12/31/2020"/> 
Exact: <input type="radio"/> Yes <input checked="" type="radio"/> No	
Exact: <input type="radio"/> Yes <input checked="" type="radio"/> No	
 <input type="button" value="Find"/> <input type="button" value="Reset"/>	

4. Liiska oggolaanshahaaga shaqeynaya ee tilmaamaya taariikhaha shaqada ee uu geliyay PSW ayaa soo muuqan doona.

Svc Modifier Cd:	<input type="text"/>	Exact:	<input type="radio"/> Yes <input checked="" type="radio"/> No			
Effective Date:	<input type="text" value="12/1/2020"/>	Exact:	<input type="radio"/> Yes <input checked="" type="radio"/> No			
End Date:	<input type="text" value="12/31/2020"/>					
<input type="button" value="Find"/> <input type="button" value="Reset"/> <input type="button" value="Print"/>						
Name		Service Location/PSW				
DQGGQZBCBQ, HUCGUB BSD6395C		Provider 1, PSW 805690				
SPA#	Proc Code	Modifier	Rate	Begin	End	
40****35	OR004 - Comm Transp, Mileage	WE - Community	\$0.48	11/1/2020	12/31/2020	
40****08	OR507 - Relief Care, Daily	NA - Not Applicable	\$212.00	11/1/2020	12/31/2020	
40****40	OR526 - Attendant Care, home or comm	NA - Not Applicable	\$16.27	11/1/2020	12/31/2020	
40****61	OR401 - Ind Sup Emplymt	W6 - Ongoing	\$17.57	11/1/2020	6/30/2021	

5. Adiga oo ka soo bilaabaya natiijooyinka, riix astaanta lacagta ee cagaaran \$ ee loogu talagalay oggolaanshaha adeega EVV ee aad u baahan tahay in aad saxdo biilasha si aad u furto. Tani waxay ku geyn doontaa/gudbin doontaa bogga Adeegyada Lagu bixiyay Ogolaanshaha Adeega "**Service Delivered by Service Authorization**" – bogga biilka SD la geliyo ee caadiga ah - ee loogu talagalay maclummaadkaasi. Biilasha SD oo kasta oo uu sameeyay EVV waxaa halkan kuugu keydin doona **eXPRS Mobile-EVV**.

Svc Modifier Cd:	<input type="text"/>	Exact:	<input type="radio"/> Yes <input checked="" type="radio"/> No			
Effective Date:	<input type="text" value="12/1/2020"/>	Exact:	<input type="radio"/> Yes <input checked="" type="radio"/> No			
End Date:	<input type="text" value="12/31/2020"/>					
<input type="button" value="Find"/> <input type="button" value="Reset"/> <input type="button" value="Print"/>						
Name		Service Location/PSW				
DQGGQZBCBQ, HUCGUB BSD6395C		Provider 1, PSW 805690				
SPA#	Proc Code	Modifier	Rate	Begin	End	
40****35	OR004 - Comm Transp, Mileage	WE - Community	\$0.48	11/1/2020	12/31/2020	
40****08	OR507 - Relief Care, Daily	NA - Not Applicable	\$212.00	11/1/2020	12/31/2020	
40****40	OR526 - Attendant Care, home or comm	NA - Not Applicable	\$16.27	11/1/2020	12/31/2020	
40****61	OR401 - Ind Sup Emplymt	W6 - Ongoing	\$17.57	11/1/2020	6/30/2021	

6. Marka aad ku jirto bogga Adeegyada Lagu bixiyay Ogolaanshaha Adeega "**Service Delivered by Service Authorization**" waxaad arki doontaa biilka SD ee la geliyo oo kasta oo si gacan ahaan ah 'manually' ama **eXPRS Mobile-EVV** loo sameeyay. Biilka SD ee la geliyo wixii sii ahaan doonaa xaalad **qoraal** ahaan ah ilaa inta aad ka gudbinayso si lacag laguu siiyo, sidii hore oo kale.

Marka ay noqoto biilka SD ee la gelinayo ee ay samaysay **eXPRS Mobile-EVV, TAARIKHDA** waa la xiri doonaa; mana beddeli kartid.

Select	Begin Date/Time	End Date/Time	Total Service Billed Time	Units	Group	Status	Start Time Change Reason	End Time Change Reason	Direct Support Professional	Start Location	End Location
<input type="checkbox"/>	12/03/2020 08:31:00 AM PST	12/03/2020 09:47:00 AM PST				Draft	Reason	Reason		4*****2,-1*****4	4*****2,-1*****4
<input type="checkbox"/>	12/05/2020 08:27:00 AM PST	12/05/2020 09:41:00 AM PST				Draft	Reason	Reason		4*****2,-1*****4	4*****2,-1*****4
<input type="checkbox"/>	12/07/2020 08:14:00 AM PST	12/07/2020 10:02:00 AM PST				Draft	Reason	Reason		4*****2,-1*****4	4*****2,-1*****4

Cancel Changes

For items checked above

7. Haddii isbeddelo ama sixitaano loo baahdo in lagu sameeyo biilka EVV SD ee la geliyo, waad samayn kartaa iyaga, ilaa iyo inta biilka SD ee la geliyo uu weli ka yahay mid **qoraal ah**.

- **MARKA LABAAD**: Wuxaan hadda wixii isbeddelado ah ee loo baahnaa ku samayn kartaa **qoraalka** biilka SD ee la geliyo ee kale.

Tusaale: PSW-gani ayaa sixitaan/isbeddel ku sameeyay **Waqtiga Bilawga** ee loogu talagalay **qoraalka** biilka SD ee **12/3/2020** laga bilaabo 8:31 am ilaa 8:15 am sababta oo ah PSW wuxuu saacada garaacday waqtii aad horeeya oo loogu talagalay adeega ee ku jira **eXPRS Mobile-EVV**.

- PSW ayaa sixitaan ku sameeyay Waqtiga Bilawga "**Start Time**" halkan,
- wuxuu doortay Sababta Isbeddelka Waqtiga Bilawga "**Start Time Change Reason**" ku habboon isaga oo ka doortay meesha hoos loo sii gelayo 'dropdown', ka dibna
- wuxuu riixay Keydi Dhammaantood "**Save All**" si aad u keydiso isbeddelada.

16.27

Print

Select	Begin Date/Time	End Date/Time	Total Service Time	Billed Units	Group	Status	Start Time Change Reason	End Time Change Reason	Direct Support Professional	Start Location	End Location
<input type="checkbox"/>	12/03/2020 08:15:00 AM PST	12/03/2020 09:47:00 AM PST	1:16	<input type="checkbox"/>	Draft		Reason	Reason		4* ****2	4* ****2
<input type="checkbox"/>	12/05/2020 08:27:00 AM PST	12/05/2020 09:41:00 AM PST	1:14	<input type="checkbox"/>	Draft		Reason	Reason		4* ****2	4* ****2
<input type="checkbox"/>	12/07/2020 08:14:00 AM PST	12/07/2020 10:02:00 AM PST	1:48	<input type="checkbox"/>	Draft		Forgot to clock in at the beginning of shift Clocked in too early	No Internet service to clock in		-1** *****4	-1** *****4
<input type="checkbox"/>					Draft						

15:49

For items checked above

8. Isticmaalka Sababta Isbeddelka “**Change Reason**” meelaha hoos loo sii gelayo ‘dropdowns’ ayaa sidoo kale shaqeyn kara haddii biilkha SD ee la geliyo gacan ahaanta loo gelinayo ‘manual’ uu yahay lagama maarmaan marka waqtii la joogo. Kaliya macluumaadka **qoraalka** biilkha SD ee la geliyo gacan ahaan u geli ‘manually’, sidii aad hore u samaysay, isla markaana Sababta “**Reason**” ka soo dooro Sababta Isbeddelka Waqtiga Bilawga “**Start Time Change Reason**” meesha hoos loo sii gelayo ‘dropdown’ (*sida ka muuqata tusaalaha ku qoran bogga xiga*).

16.27

Add service Begin & End Date/Time information manually.

Select a Reason for the manual entry from the dropdown.

Select	Begin Date/Time	End Date/Time	Total Service Time	Billed Units	Group	Status	Start Time Change Reason	End Time Change Reason	Direct Support Professional	Start Location	End Location
<input type="checkbox"/>	12/03/2020 08:15:00 AM PST	12/03/2020 09:47:00 AM PST	1:32	<input type="checkbox"/>	Draft		No Internet service to	Reason		4* ****2	4* ****2
<input type="checkbox"/>	12/05/2020 08:27:00 AM PST	12/05/2020 09:41:00 AM PST	1:14	<input type="checkbox"/>	Draft		Reason	Reason		4* ****2	4* ****2
<input type="checkbox"/>	12/07/2020 08:14:00 AM PST	12/07/2020 10:02:00 AM PST	1:48	<input type="checkbox"/>	Draft		Reason	Reason		-1** *****4	-1** *****4
<input type="checkbox"/>	12/08/2020 08:00:00 AM PST	12/08/2020 09:45:00 AM PST		<input type="checkbox"/>	Draft		Reason	Reason		4* ****2	4* ****2

16:05

Start Time Change Reason

Reason
Forgot to clock in at the beginning of shift
Clocked in too early
No Internet service to clock in
Created Manually Due to Data Entry Error
SPA not in place at time of service
Service Delivered Prior to EVV Implementation
Exception granted

End Time Change Reason

Reason
Forgot to clock out at the end of shift
No internet service to clock out
Mistakenly clocked out
Created Manually Due to Data Entry Error
SPA not in place at time of service
Service Delivered Prior to EVV Implementation
Exception granted

9. Marka aad diyaarka u tahay in **qoraalkaaga** biilka SD la geliyo hawshiisa la qabto si lacag laguu siiyo, nidaamka waxay isku mid yihiin sidii hore. Wuxaan dooranaysaa biilasha SD ee aad rabto in ay gudbiso si lacag laguu siiyo, ka dibna riix GUDBI “**SUBMIT**”.

EVV/OR526 - Attendance Record

Rate: \$16.27

Review Req: Yes

Print

Select	Begin Date/Time	End Date/Time	Total Service Time	Billed Units	Group	Status	Start Time Change Reason	End Time Change Reason	Direct Support Professional	Start Location	End Location
<input checked="" type="checkbox"/>	12/03/2020 08:15:00 AM PST	12/03/2020 09:47:00 AM PST	1:32	<input type="checkbox"/>	Draft	No Internet service to	Reason		4*****2	4*****2	
<input checked="" type="checkbox"/>	12/05/2020 08:27:00 AM PST	12/05/2020 09:41:00 AM PST	1:14	<input type="checkbox"/>	Draft	Reason	Reason		4*****2	4*****2	
<input checked="" type="checkbox"/>	12/07/2020 08:14:00 AM PST	12/07/2020 10:02:00 AM PST	1:48	<input type="checkbox"/>	Draft	Reason			4*****2	4*****2	
<input checked="" type="checkbox"/>	12/08/2020 08:00:00 AM PST	12/08/2020 09:45:00 AM PST	1:45	<input type="checkbox"/>	Draft	No Internet service to			4*****2	4*****2	
<input type="checkbox"/>				<input type="checkbox"/>	Draft	Reason					

17:50

For items checked above

10. Marka aad gudbiso, biilasha SD ee leh xaalad **hawsheeda hadda lagu jiro** ayaa hadda u diyaar ah in lagu daabaco doonaa xaashiyaha shaqada ee loogu talagalay in cidda loo shaqeeyo saxiixdo & ka dibna u keenaan CME wax oggolaanaya.

Service: SE49/OR526 - Attendant Care, home or comm/NA - Not Applicable
Rate: \$16.27

Review Req: Yes

[Print](#)

Select	Begin Date/Time	End Date/Time	Total Service Time	Billed Units	Group	Status	Start Time Change Reason	End Time Change Reason	Direct Support Professional	Start Location	End Location
<input type="checkbox"/>	12/3/2020 08:15:00 AM PST	12/3/2020 09:47:00 AM PST	1:32	No	Pending	No Internet service to clock in				4*****2, -1*****4	4*****2, -1*****4
<input type="checkbox"/>	12/5/2020 08:27:00 AM PST	12/5/2020 09:41:00 AM PST	1:14	No	Pending		No internet service to clock out			4*****2, -1*****4	4*****2, -1*****4
<input type="checkbox"/>	12/7/2020 08:14:00 AM PST	12/7/2020 10:02:00 AM PST	1:48	No	Pending	No Internet service to clock in				4*****2, -1*****4	4*****2, -1*****4
<input type="checkbox"/>	12/8/2020 08:00:00 AM PST	12/8/2020 09:45:00 AM PST	1:45	No	Pending	No Internet service to clock in					
			<input type="checkbox"/> Draft	Reason						Save All	
										Cancel Changes	
							17:50				

eXPRS Express Payment & Reporting System (eXPRS)

Oregon Department of Human Services

eXPRS Plan of Care - Services Delivered Form

page 1 of 2 Date: 12/8/2020, 10:17:07 AM

Customer Name: FKGKBZGHK, FOGGOH **Prime:** _____

Provider Name: Provider 1, PSW **Provider Num:** _____

CM Organization: Oregon County CM Provider **SC/PA Name:** _____

Service: SE49/OR526 - Attendant Care, home or comm/NA - Not Applicable

Service Delivered On:

Start Date/Time IN	End Date/Time OUT	Total Hours for Entry	Group? (yes/no)
12/3/2020 08:15:00 AM PST	12/3/2020 09:47:00 AM PST	1:32	No
12/5/2020 08:27:00 AM PST	12/5/2020 09:41:00 AM PST	1:14	No
12/7/2020 08:14:00 AM PST	12/7/2020 10:02:00 AM PST	1:48	No
12/8/2020 08:00:00 AM PST	12/8/2020 09:45:00 AM PST	1:45	No
		17:50	TOTAL HOURS